

**Procedure of the Grant for Institute Development,  
Graduate Institute of Art History,  
National Taiwan Normal University**

Passed at the 2015/2016 2<sup>nd</sup> General Affairs Meeting, December 14<sup>th</sup>, 2015

Passed at the General Meeting, April 12<sup>th</sup>, 2018

No. 1 This Procedure is concluded for the purpose of funding students with difficulties, encouraging students in research and academic progress and attend international academic exchange or other learning activities.

No. 2 Application for the grant is restricted to GIAH student applicants.

No. 3 If the student applicant undergoes any of the following situations: suspension, expulsion, low performance or violation of school regulations, his or her student aid funding will be terminated and replaced by another student.

No. 4 The grants are offered according to the GIAH Grants for Students' budget of the respective fiscal year. Items of the grant included as follows:

- (1) Students' academic research and international academic exchange: This Procedure is applicable to every academic research and international academic exchange or other learning activities officially organized by GIAH full-time and part-time (including jointly-appointed) faculty, with a requirement for explicit management plans before two weeks.
- (2) The Grant of Graduate Studies:
  - I. Funding for students that are in the process of writing their research thesis: those that have passed the GIAH Master's Degree Thesis Proposal Exam and are certain of their thesis topics may apply for the grant.
  - II. Students who have applied for student loans, students who are not financially aided by their families, or those who experience economic difficulties can apply for the fund.
- (3) Student workers: assisting in the institute administrative affairs. The lowest wages for each month are based on the NTNU regulations.

No.5 Review Mechanism: The grant budget will be submitted to discussion in the

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general affairs meeting at the beginning of each semester and will be reviewed in the general affairs meeting at the end of the fiscal year. For monthly hiring, a committee composed of at least two GIAH faculty members should convene for approval.

No. 6 This Procedure has been passed by the General Affairs Committee of the GIAH. Any further revision must follow the same procedure.