

## **Procedure of the Grant for Institute Development, Graduate Institute of Art History, National Taiwan Normal University**

Passed at the General Affairs Committee Meeting, December 14, 2015

Passed at the General Affairs Committee Meeting, April 11, 2016

Passed at the General Affairs Committee Meeting, October 20, 2016

Passed at the General Affairs Committee Meeting, May 18, 2017

Passed at the General Affairs Committee Meeting, April 12, 2018

No. 1 This Procedure is concluded for the purpose of funding students with difficulties, encouraging students in research and academic progress and attend international academic exchange or other learning activities.

No. 2 Application for the grant is restricted to GIAH student applicants.

No. 3 If the student applicant undergoes any of the following situations: suspension, expulsion, low performance or violation of school regulations, his or her student aid funding will be terminated and replaced by another student.

No. 4 The grants are offered according to the GIAH Grants for Students' budget of the respective fiscal year. Items of the grant included as follows:

- (1) Students' academic research and international academic exchange: This Procedure is applicable to every academic research and international academic exchange or other learning activities officially organized by GIAH full-time and part-time (including jointly-appointed) faculty, with a requirement for explicit management plans before two weeks.
- (2) The Grant of Graduate Studies:
  - I. Funding for students that are in the process of writing their research thesis: those that have passed the GIAH Master's Degree Thesis Proposal Exam and are certain of their thesis topics may apply for the grant.
  - II. Students who have applied for student loans, students who are not financially aided by their families, or those who experience economic difficulties can apply for the fund.
- (3) Student workers: assisting in the institute administrative affairs. The lowest wages for each month are based on the NTNU regulations.

No.5 Review Mechanism: The grant budget will be submitted to discussion in the Attachment 5 general affairs meeting at the beginning of each semester and will be

reviewed in the general affairs meeting at the end of the fiscal year. For monthly hiring, a committee composed of at least two GIAH faculty members should convene for approval.

No. 6 This Procedure has been passed by the General Affairs Committee of the GIAH. Any further revision must follow the same procedure